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To: All Members of the Borough Council

You are requested to attend the meeting of the Charnwood Borough Council to be held in the Victoria Room, Loughborough Town Hall on Monday, 17th January 2022 at 6.30 pm for the following business.



Chief Executive

Southfields
Loughborough

14th January 2022

AGENDA SUPPLEMENT

10. QUESTIONS ON NOTICE

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To deal with the following questions on notice, submitted under Full Council Procedure 9.9(a):

Councillors, please send your question, request for position statement or motion on notice to:

Karen Widdowson, Democratic Services Manager
Council Offices, Southfield Road, Loughborough, LE11 2TX
Email: democracy@charnwood.gov.uk

COUNCIL – 17TH JANUARY 2022

ITEM 10 QUESTIONS ON NOTICE

10.1 Councillor Snartt – Neighbourhood Plans

I note that in order for a Neighbourhood Plan to meet the criteria set out in paragraph 14b of the National Planning Policy Framework (NPPF), the policies and allocations in the Plan should meet the identified housing requirement in full. Whether it is derived from the housing figure for the neighbourhood area set out in the relevant strategic policies, an indicative figure provided by the Local Planning Authority, or where it has exceptionally been determined by the neighbourhood planning body. Accordingly, I ask the following questions:

1. List by name, the Neighbourhood Plans that are currently part of the Development Plan.
2. List by name, the Neighbourhood Plans that are currently part of the Development Plan for two years or less.
3. List by name, the Neighbourhood Plans that fulfil the criteria set out in paragraph 14b of the NPPF.
4. List by name, the Neighbourhood Plans that have benefitted from the Local Planning Authority providing an indicative figure for housing requirement.
5. Where are the relevant strategic policies held to derive the neighbourhood area housing figure?

The Leader or his nominee will respond:

1. List by name, the Neighbourhood Plans that are currently part of the Development Plan:
 - *Thurcaston and Cropston Neighbourhood Plan (15 December 2016)*
 - *Barrow upon Soar Neighbourhood Plan (2 May 2018)*
 - *Thrussington Neighbourhood Plan (13 September 2018)*
 - *Quorn Neighbourhood Plan (6 June 2019)*
 - *Sileby Neighbourhood plan (16 January 2020)*
 - *The Wolds (Burton on the Wolds, Cotes, Prestwold and Hoton) Neighbourhood Plan (10 June 2021)*
 - *Rearsby Neighbourhood Plan (9 December 2021)*
 - *Rothley Neighbourhood Plan (10 June 2021)*
 - *Queniborough Neighbourhood Plan (10 June 2021)*
 - *Woodhouse Neighbourhood Plan (9 December 2021)*

2. List by name, the Neighbourhood Plans that are currently part of the Development Plan for two years or less:

- *Sileby Neighbourhood plan (16 January 2020)*
- *The Wolds (Burton on the Wolds, Cotes, Prestwold and Hoton) Neighbourhood Plan (10 June 2021)*
- *Rearsby Neighbourhood Plan (9 December 2021)*
- *Rothley Neighbourhood Plan (10 June 2021)*
- *Queniborough Neighbourhood Plan (10 June 2021)*
- *Woodhouse Neighbourhood Plan (9 December 2021)*

3. List by name, the Neighbourhood Plans that fulfil the criteria set out in paragraph 14b of the NPPF:

No neighbourhood plan currently meets the criteria in paragraph 14b of the NPPF

4. List by name, the Neighbourhood Plans that have benefitted from the Local Planning Authority providing an indicative figure for housing requirement.

None of Charnwood's approved Neighbourhood Plans have benefitted from the Local Planning Authority providing an indicative housing requirement. Accordingly, under paragraph 105 (reference ID: 41-105-20190509) of the Planning Practice Guidance, Neighbourhood planning bodies have determined a housing requirement figure themselves.

5. Where are the relevant strategic policies held to derive the neighbourhood area housing figure?

The Core Strategy was developed before Paragraph 14 was created in a later update to the NPPF and therefore the plan does not specify a housing figure for neighbourhood areas. Accordingly, under paragraph 097 (Reference ID: 41-097-20190509) and paragraph 105 of the Planning Practice Guidance, it is for the neighbourhood planning body to determine the housing requirement for their area.

10.2 Councillor Draycott – Staffing Establishment

How many Post have been deleted in each of the last 2 years?
How many Posts have been vacant for each of the last 2 years?
What is the expected timescale for a vacant post to be advertised and how many took longer and why?

The Leader or his nominee will respond:

1) How many Post have been deleted in each of the last 2 years?

Posts can be deleted due to a number of reasons; this may be because a restructure has been undertaken and posts have been deleted for savings or the fact that a new post has been created which uses the hours from the deleted post.

The overall number of posts on the establishment grew in 2021 – this was mainly due to adding casual posts at the Town Hall which had been deleted to comply with HR regulations in the previous year. A number of covid related roles were also added.

6 posts have been deleted as part of the savings process in the past 2 years.

2) How many Posts have been vacant for each of the last 2 years?

Posts may be appear to be vacant on the establishment for a number of reasons, this could be because the post is being filled by an agency worker or because the manager is establishing the requirements of the role and considering if a like for like replacement is needed. In addition, it could be because recruitment has been unsuccessful or that the vacant hours budget is being used for other posts as described in Q1.

With an establishment of 510 there are always posts which are live, on the 14th Jan there are 17 live posts being advertised.

3) What is the expected timescale for a vacant post to be advertised and how many took longer and why?

There is no 'expected' timescale for vacant posts to be advertised. The Recruitment and Selection Policy outlines the process but does not specify a timescale nor do we feel the need to include timescales.

In some instances, recruiting managers will initiate the recruitment process at the point at which the current incumbent resigns - this can have benefits in terms of hand over and continuity.

However, this is not always appropriate and recruiting managers may choose to reflect on the structure of the service and take time to review

the role and the associated Job Profile which may mean that the recruitment process takes place sometime later.

10.3 Councillor Howe – Garages

How many garage sites does the Borough own?

How many garages are on each site?

How many garages are let on each site?

How many empty spaces are there on each site where garages have been removed?

The Leader or his nominee will respond:

The Council owns 64 garage sites.

Table 1. Garage Sites (below) sets out the number of garages on each site, and the split between Tenanted and Void.

The records show that 8 garages have been demolished. A site survey would be required to confirm.

Site	Total	Tenanted	Void
<i>Anstey, Ashfield Drive</i>	33	29	4
<i>Anstey, Charnwood Road</i>	37	23	14
<i>Anstey, Church Lane</i>	5	3	2
<i>Anstey, Martin Court</i>	2	2	0
<i>Barrow, Bryan Close</i>	14	12	2
<i>Barrow, Grasmere Close</i>	12	7	5
<i>Barrow, Grays Court</i>	2	2	0
<i>Barrow, Huston Close</i>	24	20	4
<i>Barrow, Newton Close</i>	14	12	2
<i>Birstall, Wanlip Lane</i>	47	24	23
<i>Birstall, Windmill Avenue</i>	17	12	5
<i>Burton, Seymour Road</i>	5	3	2
<i>Hathern, The Green</i>	5	5	0
<i>L'boro, Alan Moss Crescent</i>	26	17	9
<i>L'boro, Alan Moss Road</i>	14	8	6
<i>L'boro, Blackbrook Road</i>	14	11	3
<i>L'boro, Broadway</i>	41	15	26
<i>L'boro, Browning Road</i>	6	2	4
<i>L'boro, Castledine St Extension</i>	9	8	1
<i>L'boro, Chapman Street</i>	4	2	2
<i>L'boro, Durham Road</i>	9	7	2
<i>L'boro, Empress Road</i>	15	5	10
<i>L'boro, Factory Street</i>	5	3	2
<i>L'boro, Fielding Court</i>	7	1	6
<i>L'boro, Forest Road</i>	1	1	0

<i>L'boro, Garendon Green</i>	23	13	10
<i>L'boro, Hume Street</i>	4	3	1
<i>L'boro, Manor Road</i>	25	6	19
<i>L'boro, Maple Road</i>	23	15	8
<i>L'boro, Moira Street</i>	7	3	4
<i>L'boro, Oakham Close</i>	7	4	3
<i>L'boro, Park Road</i>	5	5	0
<i>L'boro, Poplar Road</i>	14	5	9
<i>L'boro, Rockingham Road</i>	10	8	2
<i>L'boro, Rutland Street</i>	39	23	16
<i>L'boro, Shelthorpe Avenue</i>	7	0	7
<i>L'boro, Thorpe Acre Road</i>	7	5	2
<i>L'boro, Tuckers Road</i>	28	24	4
<i>L'boro, Windsor Road</i>	18	12	6
<i>Mountsorrel, Leicester Road</i>	8	7	1
<i>Mountsorrel, Marsh Road</i>	9	4	5
<i>Mountsorrel, Sorrel Court</i>	2	2	0
<i>Queniborough, Link Road</i>	4	3	1
<i>Quorn, Freehold Street</i>	4	2	2
<i>Rearsby, Brookside</i>	6	4	2
<i>Rothley, Babington Court</i>	1	1	0
<i>Rothley, Greenway Close</i>	10	10	0
<i>Rothley, Hallfields Lane</i>	5	3	2
<i>Seagrave, Green Lane Close</i>	19	16	3
<i>Shepshed, Beresford Court</i>	1	1	0
<i>Shepshed, McCarthy Road</i>	6	6	0
<i>Sileby, Dudley Court</i>	2	2	0
<i>Sileby, Greedon Rise</i>	24	8	16
<i>Sileby, Homefield Road</i>	12	12	0
<i>Syston, Archdale Street</i>	6	5	1
<i>Syston, Chapel Close</i>	8	4	4
<i>Syston, Gloucester Avenue</i>	64	36	28
<i>Syston, Melton Road</i>	2	2	0
<i>Syston, Sandford Road</i>	2	1	1
<i>Thurmaston, Bradgate Avenue</i>	3	3	0
<i>Thurmaston, Melton Road</i>	1	1	0
<i>Woodhouse Eaves, Bird Hill Rd</i>	21	10	11
<i>Woodhouse Eaves, Herrick Road</i>	12	10	2
<i>Wymeswold, Trinity Close</i>	3	3	0
<i>Total</i>	820	516	304

Table 1. Garage Sites

Can the lead member for planning confirm the number of travel packs sent out, and the number of bus passes that are taken up as part of S106 agreements for housing developments in villages in Charnwood over the last 5 years.

The Leader or his nominee will respond:

The provision of travel packs and their take up is a County Council matter overseen by the Local Highway Authority. However, further information about County Council planning obligations can be obtained from Clare Milner at: planningobligations@leics.gov.uk

QUESTIONS ON NOTICE TO COUNCIL – PROCEDURE

- Councillors are required to submit a question on notice in writing by 12noon on the sixth working day prior to Council, the title of the question is published on the Council Agenda.
- Questions and responses will be published at the end of the previous working day (usually the Friday prior to a Council meeting on a Monday) and will be available at the Council meeting for Councillors, the press, and the public.
- After the questions and responses are published **Councillors may indicate that they wish to ask a supplementary question by noon on the day of the Council meeting.**
- The Mayor will invite those Councillors who have indicated that they wish to do so to ask a supplementary question.
- The Leader (or relevant Lead Member on behalf of the Leader) or Chair of the Committee is able to respond.
- The total time each person can speak on a single question is time limited.